eWatch 🕓

Calendar Sync

eWatch subscribers can use the Calendar Sync feature to ensure seamless and error-free diary and calendar entries. This allows them to receive automated updates to Google calendars as well as Android and Apple[®] iPhones[®] and iPads[®].

Attorneys and paralegals are always on the go-traveling between their

offices, client locations and courthouses. It's imperative that they receive information about court appearances as soon as possible. With eLaw, mobile legal professionals can immediately learn ahead of time if an appearance has been adjourned and can view future appearances at a glance.

The mobile calendars include all the necessary information in the "Notes" section, including case name, part, judge, appearance type, case status and date, as well as actions and court case comments.

Below are instructions on how to activate Calendar Sync for Google calendar and Android smartphones, and on Page 3 are the instructions for the Apple iPhone and iPad devices.

How to Activate Calendar Sync: Google Calendar and Android Smartphones

Before setting up your mobile calendar in eLaw, which takes two minutes, it is advisable to create a Google account. It is required to have a Google account for both the Google calendar and Android smartphone:

- Log into your account on www.elaw.com.
- Go to the top navigation row and click on the eCalendar icon.
- Select Calendar Sync, which is on the left-side navigation column.
- Check off the appropriate selection and press the "Continue" button on the bottom.

| CL AW | eDocked eVision Constiguter Leary Wy eLaw [Logovi] |
|--|---|
| Day View Week View Month View | CALENDAR Calendar Syrc |
| Print Preview | Seamlessily Sync Your Puture Appearances |
| Court Calendara | You can new advantations purcy our halow court appearances to your computer or motive device. Stringly select the splice below for the method you dealer. If you have any questions, prace call 375.445.145.18. |
| Calendar Sync | Trans using Candooc Loop of an endness methods and a solution by one canes. Trans using Candooc Candoo and |
| Reminders | Franket for syne to my Phone. Hypersent for syne with another calendar program, please call 973-642-440 s 0. |
| | CLENTER |
| opyright © 2000-2014 e-Law, LLC Ioducts Contact.Us Price.List T | An Angels second |

• The Google and Android selections will show a page highlighting "Google Account authorization." After pressing "Continue," you will be automatically directed to your Gmail account.

| ELAW | eDecket eWatch eCases eCosy My eLaw [Logov1] |
|--|--|
| Day View Week View Month View | eCalendar-Google Sync You need to adhesis at Laro benchesia will your Google Calendar. You will be discloid to your Google Account where your all need to provide your Google ernell and passement to withorts will are to access your Google Account. Hau are vite meet permission to access the Google Calendar you may apartite acce at an other has access to your Google ernell and passement to withorts will are to access your Google Account. |
| Print Preview | Yeu can find uit more about Despis excurts for that party access at <u>their invalored condecessed biointeneers of thee Auropeed in Despis Accessed in the Party access of the Party access </u> |
| Court Calendars | CONTRACE CANCEL |
| Galendar Sync | |
| Reminders | |
| opyright © 2000-2014 e-Law, U.C. Inducts Contact.Us Price List Tr | An optis resouved ensisted Conditions at Line |

www.elaw.com • tel: (973) 642-1440 x 8 • email: help@elaw.com eLaw, LLC • 890 Mountain Avenue, Suite 300 • New Providence, NJ 07974





• After logging in, you will receive a message allowing Google to grant access to eLaw. You must click on the "Grant Access" button on the bottom of the page.

| Google | Google | dominickespo⊜gmail.com + |
|---|--|--------------------------|
| One account. All of Google. Gin with your Google Account | An anonymous application is requesting access to your Google Account for the product(s) listed balow. C Coople Calendar Thy accessing your cannowle access at any time under "My Account". The measurement application of the access to your accession of any other personal international free your Google Account for the product applications The velocity of the accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your Google Account for the free other accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your Google Account for the product application of The accession of any other personal international free your goodle Account for the product application of The accession of any other personal international free your goodle Account for the personal internation of the accession of any other personal international free your goodle Account for the personal internation of the personal internat | ll not 640 |
| | Congle Pérvaty & Terma Help | |

You will be automatically re-directed to eLaw. The next screen gives the option of putting all of your alerts in your
existing Google calendar or creating a new overlay calendar for just your eLaw case alerts. After selecting the option
that works best for you, select "Next."

| Day View | Select Calendar |
|-----------------|---|
| Month View | You can synchronize your eLaw eCalendar with an existing Google Calendar or create a new Calendar in your Google Account. |
| Print Preview | O Use an existing calendar dominicespregigmal com ▼ ■ Craste a new colondar |
| Court Calendars | Klaw-Akto |
| Calendar Sync | |
| Reminders | |
| | |

• The following screen, Sync Profile, gives the setting options: what time you want your appearances to displayed in your calendar and at what duration as well as whether you want to automatically delete cancelled appearances or whether you want to have them marked in your calendar as "Cancelled."

| LAW | | eDocket | © eWatch | eCalendar | eCopy | Dominick Esposito My eLaw [Logout] |
|-------------------------------------|---|---------|-------------|-----------|-------|---------------------------------------|
| Day View Week View Month View | Sync Profile Cancelled Appearance O Note my calendar event as "Cancelled" | | | | | |
| Print Preview | Detete my calendar event Customize Galendar Events Dictide links to el av case for my calendar events | | | | | |
| Court Calendars | For Appearances with no start time, set those calendar events to Start at: 9:00 v Duration: 1 v hour(s) v Alert Me 1 v hour(s) v before event | | | | | |
| Calendar Sync | O All Day events | | | | | |
| Reminders | | | | | | |

• After choosing the options you desire, click "Continue" and then "Done." Your calendar syncing will start automatically within an hour.

| ELAW | | eDecket | © eWatch | eCalendar | eCopy | Christopher Leary My eLaw [Logout] |
|---|---|---------|-------------|-----------|-------|---------------------------------------|
| Day Wenr Week View Month View | eCalendar-Google Sync Computations Your #Calensar has been articp to sync with your google catendar #Cale Alens | | | | | |
| Print Preview | Your have auccessibility synced your fature Appearances to your Google calendar. To view your Appearances, please ring into your Google account. | | | | | |
| Court Calendars | DOWE | | | | | |
| Calendar Sync | | | | | | |
| Reminders | | | | | | |
| Copyright & 2005-2014 e-Law, LLC: A Products Contact.Us Price List Tem | I rights reserved. Is and Conditions of Use | | | | | |

- After clicking "Done," you will be automatically re-directed to the Sync Profile page, which will now highlight:
 - Sync Status: by indicating "active" or "queued for installed load"
 - o Last Successful Sync: month, day, year and time-stamped
 - Re-sync: to restore all eLaw calendar events to their original state
- Unsubscribe: to stop syncing of all future appearances to Google or your mobile device

| LAW | | eDocket | © ettlatch | eCalendar | еСору | Christopher Leary My eLaw [Logout |
|-------------------------------------|---|---------|---------------|-----------|-------|--------------------------------------|
| Day Wenn Week View Month View | Status Spric Status : The calendar Kare «Calendar is guesed for initial load Last Seccessifa Spric : Rever | | | | | |
| Print Preview | energy OVTLOOK | | | | | |
| Court Calendars | Sync Profile | | | | | |
| Calendar Sync | Cancelled Appearance O Hote my catedrar event as "Cancelled" # Detete my catendar event. | | | | | |
| Reminders | Customize Calendar Events If instable thesis to Law case for invy calendar events For Appearances with no start time, self topic calendar events to # Start at 00 * Doustion (* hours) * before event All tage events All tage events Unsubscribe | | | | | |
| | By clicking on "Unsubscribe," you will alter synchrog all future Appearances and your existing e.Law detailed will be sendowed. | | | | | |

How to Activate Calendar Sync: Apple iPhone and iPad

- Log into your account on www.elaw.com.
- Go to the top navigation row and click on the eCalendar icon.
- Select Calendar Sync, which is on the left-side navigation column.
- Check off the appropriate "iPhone" selection, which is the same for the "iPad," and press the "Continue" button on the bottom.

| E LAW | eDecket entation ecopy by starr [Logov1] |
|---|--|
| Day View Week View Month View | CALENDAR Casedor Syx |
| Print Preview | Seamlessly Sync Your Puture Appearances |
| Court Calendara | The can new addiministrative prove Marks count appearances to your computer or motive device. Simply select the spote better for the method you desire. If you have any caloriteris, phase call 972-642-640 x 8. |
| Calendar Sync | ○ Fairs samp Cholors 2005 ar an artist remotion and invartite type try cases. ○ Fairs samp Cholors Cholendar and valuet to spec my cases. ○ Fairs to spect only Android. |
| Reminders | I want to syste may Phone. If you want to special and the calendar program, please call 072-642-1440 x 0. |
| | 3.000.00 |
| Copyright © 2000-2014 e-Law, LLC, A Products Contact.Us Price List Ten | Ingen resourced es and Conditions of Use |

• The iPhone/iPad selection will show a page to enter your email address. You will then immediately receive an automated email that will be sent to your selected mobile device. The email will include a link to "Subscribe" so you can "View Events" on your iPhone or iPad. Your calendar syncing will start automatically within an hour.

| EL AW | eDostast erManch eCepy My eLary My eLary [Logout] |
|--|---|
| Day View Week View Month View | iPhone/iPad Sync |
| Print Preview | 1. Enter in the loss below the e-mail address on the Phone or IPad that will be viewing the e-Law eCalendar. After entering the e-mail address, press the "Bend e-mail" button below. |
| Court Calendars | 1230 o MM |
| Calendar Sync | |
| Reminders | Go to your Phone or iPad e-mail and open the e-mail received from <u>e-Watchge-Law com</u> Click on the link contained in the e-mail. |
| | 3. After Calching on the link contained in the e-mail you will be offered an option to "Subscribe" or "Cancel", select the Subscribe option. |
| | 4. After selecting the Subscribe option an option to "View Events" or "Done" will be displayed on your IPhone or IPad. Click View Events to view the Calendar now or Done to view later |
| Copyright © 2000-2014 e-Law, LLC. A Products Contact Us Price Left Terr | a ngris reserved. In garis Conditions of Line |

Log back into eLaw and click on the eCalendar icon on the top navigation row and then go to Calendar Sync, which is
on the left-side navigation column. The following screen, Sync Profile, gives the setting options: what time you want
your appearances to displayed in your calendar and at what duration as well as whether you want to automatically
delete cancelled appearances or whether you want to have them marked in your calendar as "Cancelled."

| LAW | | eDocket | © eWatch | eCalendar | еСору | Dominick Esposito My eLaw [Logout] |
|--|---|---------|-------------|-----------|-------|---------------------------------------|
| Day View Week View Month View | Sync Profile Cancelled Appearance Note my calendar event as "Cancelled" ® Debte my calendar and | | | | | |
| Print Preview | Customize Calendar Events | | | | | |
| Court Calendars | For Appearances with no start time, set toose calendar events to Start at: 9:00 V Duration: 1 V (hour(s) V Attent Me 1 V (hour(s) V) Before event | | | | | |
| Calendar Sync | C All Day events | | | | | |
| Reminders | | | | | | |
| n © 2000-2014 e-Law, LLC. Contact Us Price List T | All rights reserved. ems and Conditions of Use | | | | | |

• View the Sync Profile images in the "How to Activate Calendar Sync: Google Calendar and Android" section for detailed information on how to modify your calendar displays, the duration of them as well as the sync update status and "Unsubscribe."

©2016-7 e-Law[®] and eLaw are either registered trademarks or trademarks of e-Law, LLC. New York Law Journal is either a registered trademark or trade name of ALM Media Properties, LLC. Android is a registered trademark of Google Inc. Apple, iPhone and iPad are either registered trademarks or trademarks of Apple Inc.

www.elaw.com • tel: (973) 642-1440 x 8 • email: help@elaw.com eLaw, LLC • 890 Mountain Avenue, Suite 300 • New Providence, NJ 07974