NOTICE REGARDING LIMITATION OF COURT OPERATIONS

As a consequence of the present unprecedented public health emergency, beginning March 17, 2020, the operations of the Court and its ancillary agencies will be limited. Please do not visit the Court's facilities. The Court will be able to entertain emergency applications only. While litigants may continue to make electronic filings, the Clerk's Office will not be staffed as usual until further notice. If you have an emergency application, please e-mail that application to the Court at ad2clerk@nycourts.gov. Your adversaries must be copied on that e-mail. You will be notified so that a date and time to conference your application can be arranged.

The Court will continue to process its calendars through April 2, 2020. If you have an appeal on one of the Court's calendars between now and April 2, that appeal will be taken on submission unless you contact the Court, at <u>ad2clerk@nycourts.gov</u>, to request to be heard via Skype. In that regard, please consult the Court's <u>Skype Argument Protocol</u>.

If you have a motion pending before the Court which you consider to be urgent, please contact the Court at <u>ad2clerk@nycourts.gov</u>. Please be sure to be specific about the nature of your pending motion and why you consider the matter to be of an urgent nature. Likewise, if you are awaiting a decision from the Court on an appeal or motion and you consider the matter to be urgent, please contact the Court at <u>ad2clerk@nycourts.gov</u> and provide specific information as to the nature of the urgency.

Please be reminded that all parties to an appeal or application must be copied on all communications with the Court.

If you have an emergency relating to one of the Court's Grievance Committees, please contact the appropriate agency at the address listed below.

The safety of our litigants, as well as our staff members, is paramount. We appreciate your cooperation during this very difficult time.

Grievance Committee, Second, Eleventh & Thirteenth Judicial Districts: <u>ad2-grv2@nycourts.gov</u>

Grievance Committee, Ninth Judicial Districts: <u>ad2-grv9@nycourts.gov</u>

Grievance Committee, Tenth Judicial District: <u>ad2-grv10@nycourts.gov</u>