<u>CIVIL COURT - BRONX COUNTY - NON-ESSENTIAL MATTERS</u>

Civil Court Bronx County is now able to conduct remote conferences and other appearances on matters that were originally scheduled to be heard but were cancelled due to the COVID-19 public health emergency. Attorneys who had matters in Parts 5, 15, 21 or 22 calendars for the period since March 17, 2020 to date may now request a virtual appearance on their cases provided that adversary counsel are given notice of the request. The procedure for requesting a remote appearance is as follows:

- 1. Send an email to CIVBXCV-SKYPE-VC@nycourts.gov with the following information
 - a) date matter was originally scheduled on calendar
 - b) Index No.
 - c) names of the parties
- 2. The email should be also sent at the same time to your adversary counsel and their contact information

After your email is reviewed, you will get notification from the court as to the scheduling of a skype conference.

This protocol will be only during the period of the COVID-19 public health emergency.