This is a friendly reminder to SEND ALL DISPOSITIONS, INCLUDING SETTLEMENTS, RESOLUTIONS, DISMISSALS AND/OR DISCONTINUANCES TO THE FOLLOWING EMAIL ADDRESS:

## KingsCivilVirtualConference@nycourts.gov

If you do not, the dispositions will not be entered into the system. You must ALSO upload any stips onto EDDS. You must do both. It is not one or the other.

If you have any questions, please let me know immediately.

Thank you for your immediate attention to this matter.

Madeline D. Kirton Court Attorney to Hon. Carolyn Walker-Diallo, A.J.S.C. Kings County Civil Court 141 Livingston Street Brooklyn, New York 11201 (347) 404-9060